



Karen Walker & Jerry Dillard, Co-Chairs

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## Bergen/Passaic TGA Planning & Development Committee Monthly Meeting

### MEETING MINUTES

Thursday, February 10, 2022, 10:45 – 12:00 pm

Meeting via Zoom Teleconference

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### ATTENDANCE

Members	Present	Absent	Recipient Representatives	Present	Absent
Leah B. Ashe	X		Milagros Izquierdo	X	
Jerry Dillard	X				
Andriana Herrera		X			
Ivonne Malave		X			
Ric Miles		X			
Priscilla Moschella	X				
Ana Munoz	X				
Karen Walker	X				
Ray Welsh	X				
Yusuf Lloyd-Bey	X				
PC Support Staff					
Thomas Rodriguez-Schucker	X				
Deryk Jackson	X				
<b>Guests:</b> Austin Greitz, Jokebed Sainthill, Bre Azanedo, Gloria Price					

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### AGENDA

Item	Discussion, Motions, and Actions
I. <u>Moment of Silence</u>	Karen Walker called the meeting to order at 11:45 a.m. A moment of silence was observed for those affected by HIV.
II. <u>Welcome by the Chair</u>	The chair welcomed the Commissioners, guests, and the public.
III. <u>Roll Call</u>	Support staff took roll call.
IV. <u>Public Comments</u>	There were none at this time.
V. <u>Review &amp; Approval of Minutes</u>	A motion to approve January 13, 2022, Minutes was made by Jerry Dillard and seconded by Leah Ashe.  <b>VOTE:</b> <b>FOR (6): Ashe, Dillard, Lloyd-Bey, Moschella, Walker, Welsh</b>

#### Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.

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Item	Discussion, Motions, and Actions	
	<b>AGAINST (0):</b> <b>ABSTAIN (1): Munoz</b> <b>The motion passed.</b>	
VI. <u>Review PCAT</u>	February	<ul style="list-style-type: none"> <li>• Review and resolve parking lot items</li> <li>• Review reallocation requests from the recipient's office</li> <li>• Review Part A expenditure reports by service category</li> <li>• Review progress and updates of the integrated plan.</li> <li>• Planning for Needs Assessment</li> <li>• Review Scope of Work &amp; Planning Council Activity Timelines (PCAT)</li> </ul>
VII. <u>Parking Lot Items</u>	<p><b>Development of Directives to the Recipient</b> – The steering committee sent suggestions back to the Planning &amp; Development Committee on the directives to the recipient. The committee reviewed Directive 2.1: Priority Settings &amp; Resource Allocations Data which states:</p> <p>“The Recipient will provide continuum of care data by service category for the TGA and for subpopulations of focus for the annual PSRA process to include</p> <ol style="list-style-type: none"> <li>1. Newly Diagnosed</li> <li>2. Linked to Care</li> <li>3. Retained in Care</li> <li>4. ARV prescriptions</li> <li>5. Viral Suppression. “</li> </ol> <p>One clarification was made to the existing Directive 1.1 Rapid Reallocation tool for the Recipient that specified that service category reallocations can be made from support to core, core to core, and support to support.</p> <p>A motion to accept both directives for the 22/23 grant year was made by Jerry Dillard and seconded by Leah Ashe.</p> <p><b>VOTE: ALL IN FAVOR</b></p>	

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	<p><b>Review of Service Standards</b> – The committee continued the annual review of the TGA service standards. The following service standards were reviewed: Medical Case Management, Medical Transportation, Mental Health, Non-Medical Case Management, Outpatient Ambulatory Health Services, Oral Health, Outreach Services, Psychosocial Support Services, and Substance Abuse-Outpatient Services.</p> <p>During the review of Medical Case Management, it was mentioned that the current acuity scorecard does not match the service standard. A request was made by the committee that this subject is brought up for discussion in the Clinical Quality Management committee meeting.</p> <p>A motion to approve the Service Standards with the suggested changes was made by Jerry Dillard and seconded by Ray Welsh.</p> <p><b>VOTE: ALL IN FAVOR</b></p>
<p>VIII. <u>Review Reallocation requests from the Recipient's Office</u></p>	<p>The recipient did not have any reallocation requests at this time. The recipient did notify the committee that she is awaiting responses from the subrecipients with any reallocations that are needed to close out the grant year. This information should be provided to the committee by the next meeting.</p>
<p>IX. <u>Review Part A Expenditures Report by service category</u></p>	<p>The recipient presented the expenditure report for a ten-month period (83% complete).</p> <p>Overall the recipient feels comfortable where the numbers are now. There are concerns with Health Insurance Premium &amp; Cost Sharing Assistance, Medical Transportation, Food Bank/Home Delivered Meals, Psycho-Social group, and MAI funded outreach. The recipient also shared that she is still awaiting reimbursement requests from subrecipients and has an open line of communication with service providers to ensure that those funds will be expended.</p>

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X. <u>Review New Developments of “Ending the Epidemic, A Plan for America” and State of New Jersey’s End the Epidemic Initiative</u>	Currently, there are no updates on this coming out of the NJHPG.
XI. <u>New Business</u>	<p><b>Planning for Needs Assessment</b> – The committee began discussing planning for the Needs Assessment. There is one topic for suggestion currently- Geo-mapping the non-virally suppressed clients and understanding where those individuals are in the TGA.</p> <p><b>Review Scope of Work &amp; Planning Council Activity Timelines (22-23 Grant Year)</b> – Support staff will present the scope of work for the 22-23 grant year at the next committee meeting.</p>
XII. <u>Announcements</u>	There were no announcements at this time.
XIII. <u>Public Comments</u>	There were no public comments at this time.
XIV. <u>Adjournment</u>	Meeting was adjourned at 12:15 pm.

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